

# CERTIFICATE OF CAREER DEVELOPMENT AND COUNSELLING

- ✓ Online study
- ✓ Optional printed materials (fees apply)
- ✓ 180 hours course time



## COURSE OVERVIEW

If you aspire to work as a career guidance professional, this online career development and counselling course will give you the skills and knowledge to launch your career or start your own private practice as a career coach.

The Certificate of Career Development and Counselling is an online professional development course that will give you the confidence to assist clients with career guidance using a career development framework. This course will also teach you how to assist clients to identify their career aspirations and plan appropriate pathways to support their career development.

On completion of this course you will have the fundamental skills required to plan and access career pathways and information, analyse and apply labour market information and support clients to plan their careers across all life stages. You will also discover a range of counselling methodologies and learn how to apply specialist interpersonal and counselling skills.

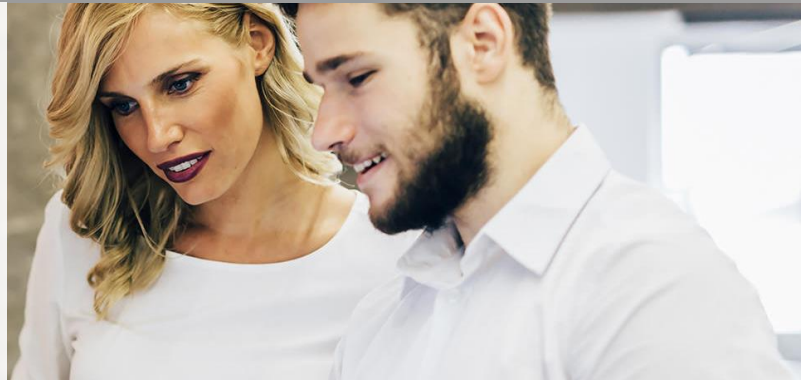
## UNIT STRUCTURE

- Unit 1 - Analyse and apply information that supports employment and career development
- Unit 2 - Deliver services consistent with a career development framework
- Unit 3 - Conduct career guidance interviews
- Unit 4 - Provide support to people in career transition
- Unit 5 - Apply specialist interpersonal and counselling interview skills
- Unit 6 - Select and use counselling therapies

Please view the [course outline online](#) for a list of topics covered in each unit.

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### BENEFITS

- Become fully trained and improve your employment opportunities;
- Recognised by employers as professional development;
- Study online, anywhere via our elearning system;
- Access to high-quality courses written by industry experts;
- Interactive simulations for many programs;
- All course materials provided online – no textbooks to buy;
- 7 day administrative, tutor and technical support;
- Easy to understand course content;
- Unlimited enrolment with no expiry;
- Certificate issued for your CV (hard copy provided);
- Tax deductible in most cases\* See your tax advisor.

### ASSESSMENT

Written assignments and exercises, including short-answer questions, reports/essays and projects. There are no examinations or due dates

### HOW TO ENROL

#### Enrolment Process

The AOC website offers course outlines, units, course fees and other information. Select your course and click Add to Cart. Finalise your payment and receive access within 2-24 hours.

### PAYMENT OPTIONS

Credit card, BPAY and Internet Banking. We accept purchase orders for enrolments from corporate clients and government departments.

### COURSE FEES

To view the course fees and payment options for this program, please [click here](#).

### ENROL NOW

To view the course outline and enrol, please [click here](#).